



AED PAD PLAN CHECKLIST

The items listed below need to be included (stated/detailed) in the PAD plan.

Emergency Health Care Provider:

- Identify the name (including contact information) and credentials of the Medical Director who collaborated in writing the PAD.

A Physician with knowledge and experience in the delivery of Emergency Cardiac Care

A physician assistant or nurse practitioner with knowledge and experience in the delivery of emergency cardiac care, and who is acting within his or her scope of practice.

Training

- Identify the approved PAD training* the AED users will receive.
- State that the Region will “Use best efforts to ensure there is at least one employee, volunteer, coach, referee or other qualified adult who is present at each game and practice who has successfully completed a training course within the preceding 24 months.
- Detail how the Region will do their best to ensure that there are properly trained adults is present.

Cardiac Emergency Protocol

- Identify the protocol (steps taken) when there may be a cardiac arrest emergency.

911 Emergency Medical Services

- Statement that the Region will provide written notice to the 911 center in your county of the availability of an AED service at the location. (Retain confirmation of receipt by 911 Center)

Post Event Reporting

- Every use of an AED on a patient shall be immediately reported to the appropriate local emergency medical services system, emergency communications center or emergency vehicle dispatch center as appropriate and promptly reported to the Emergency Health Care Provider



AED PAD PLAN CHECKLIST

1. AED

- A. List AEDs to be used.
- B. Identify AED with SN & Model
- C. Confirm AED is both for adult and pediatric?
- D. For each AED, equipment checklist of AED components (Unit, battery, pads, name and phone numbers of person in charge for Region)

2. AED Requirements

- A. Test Monthly
- B. Log to include.
 - Date
 - Time
 - Name of Tester
 - Photo of log to time stamp it.
- C, Replacement of Consumables
 - Battery and pads
 - After use or as indicated during testing
- D. Post Use Protocol
 - A. After use you must test the AED and replace all consumables.
 - B. After use, data from AED must be downloaded and sent to NY State Health Dept. AYSO recommends Region keep a copy of data submitted. Refer to AED manufacture for download instructions.

Region _____

Submitted _____

Approved _____

Returned for revision _____